

## Template for Field notes

Name of virtual ICU: \_\_\_\_\_

Name of researcher: \_\_\_\_\_

Date of visit: \_\_\_\_\_

Date of recording field notes: \_\_\_\_\_

### 1. General information

- Researcher's impression on the virtual ICU (e.g., their hospitality for the research team).

### 2. Work system of the virtual ICU

#### 2.1. Individual

- Other ICU staff (e.g., IT support, HCA)

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### 2.2. Physical environment

- General information on setting of the virtual ICU (e.g., location, facility, lighting, noise, layout).

- Workstation (e.g., ergonomics of work station)

### 2.3. Organization

- Structure of the virtual ICU

- Organization of work in the monitoring center





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### 3. Interviews (managers, nurses and physicians)

Interviewee: \_\_\_\_\_

Interview number: \_\_\_\_\_

#### 3.1. Impressions

- Overall impressions about each interview

#### 3.2. Issues

- Does the interview take longer than expected?
  
- Do any questions need to be clarified or reworded?
  
- Any terminology that the virtual ICU use that we need to use.

#### 3.3. Improvement

- Researcher records his/her thoughts on improvement to the interview.

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### 4. Survey

Problems in distributing survey

Problems in collecting surveys

### 5. Observations (**Note:** These field are about the preparation for the main data collection)

#### 5.1. General information.

Information that helps us for our main data collection (e.g., specific information on how EHR looks like for each ICU).

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### 5. Observations (Continue)

#### 5.2. Impressions

- Overall impressions of observations

#### 5.3. Challenges

- Observers (e.g., difficulties that observer encounters during general observations)

- eRN (e.g., difficulties that eRN encounters that may affect our data collection, such as eRN task interrupted with a technical problem)

#### 5.4. Improvement

- Researcher records his/her thoughts on potential improvement to the observation.